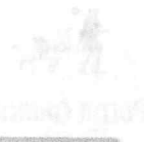




Fressingfield Parish Council

<http://fressingfield.suffolk.cloud/parish-council>



Minutes of a hybrid meeting of Fressingfield Parish Council held in Sancroft Hall, Fressingfield on Tuesday 4th April 2023 at 7.30pm.

Present Parish councillors Hilary Day, Garry Deeks, Tom Lindsay, Trevor Orchard, Rachael Troughton and Di Warne.

Also in attendance 3 members of the public and Andy Parris, clerk to the council and responsible financial officer (RFO).

- 1 Welcome: Cllr DW chaired the meeting and welcomed everyone. She explained to the members of the public that they would have an opportunity to address the council later in the meeting.
- 2 Apologies Cllrs S Balmer, N Lucker and N Stolls had given their apologies for being absent from the meeting. These were accepted.
- 3 Declarations of interest There were none.
- 4 Lobbying Cllr TO had been contacted about information collected by the speed indicator device.
- 5 Minutes of the previous meetings
 - 1 It was resolved that the minutes of the
 - a full council meeting on 21st February are correct
 - b planning committee meeting on 7th March are correct.
 - 2 Actions and progress since the last meeting not covered in reports
 - a The coronation celebrations on the weekend of 6th and 7th May. Cllr HD gave details of the various events that are being planned and how these had been advertised on the parish website and in Six Sense, as well as by posters put up around the village. The planning group's ideas for contributing towards the cost of coronation badges for school children and a jazz band for the afternoon were supported by the council.
Cllrs HD and NL and the planning group to continue with the detailed planning of the events. Clerk to ensure the field is cut just before the weekend.
 - b Cllr TL presented the council with a summary of the information gathered by the speed indicator devices (SIDs). Councillors discussed the minutiae of the figures available as well as planning what to do with these and futures sets of data collected. It was decided i) that further data needed to be collected to be able to judge how effective the SIDs are and ii) send the data to the Suffolk Police for its views about the information.
Cllr TL to continue to collect the information. Cllr TO to contact the police with the existing data.
- 6 The public forum Members of the public raised concerns about building work that had begun for which the district council had not given permission. (A planning application for this work was discussed by the parish council at item 7.2)
- 7 Planning Applications:
 - 1 DC/ 23/01350 Application under S73 for the removal or variation of a condition following approval of Planning Permission 0222/05 - Change of use from staff accommodation to holiday cottage.
The parish council recommends approval of this application.

Di Warne
16/5

- 2 DC/23/01373 Full Planning Application - Construction of stable block and hardstanding. De Felbrige, Laxfield Road, Fressingfield IP21 5TD
The council decided to recommend strongly that this application is refused.

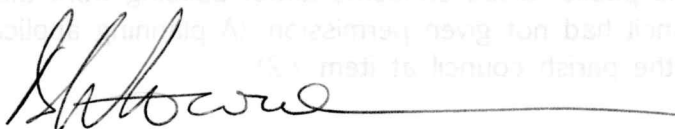
8 Finance

- 1 To discuss the advice from the finance committee about the statements in section 1 of the annual governance and accountability return (AGAR). The council decided that it could answer yes to statements 1 - 8 on this form. Statement 9 is not applicable to Fressingfield Parish Council.
 - 2 Cllr GD confirmed that the vouchers and invoices where appropriate, were accurately recorded on the payment and receipts summary sheet. This had been previously circulated to all councillors.
 - 3 The council agreed to make these payments and acknowledge the receipts.
Online authorisation to be completed by Cllrs TL and NS.
 - 4 The January reconciliation statement was circulated to councillors prior to the meeting. Cllrs SB and DW confirmed that the balances shown on the reconciliation statement match those on the bank statements for 31/01/2023.
 - 5 The council accepted the reconciliation statement for January. The council agreed to transfer £1,900 from the investment account to the current account.
 - 6 RFO report. This report was circulated before the meeting. (It can be read by following [this link](#) to the parish council's web pages.) This includes details of new road signs, a new marquee for parish use, council involvement in parish capital projects and changes to the use of the council's payment card.
- 9 A new marquee The council discussed how best to manage the use of the new marquee. It has been bought to replace one of the three currently managed by the playing field management committee. The council decided to donate it to Fressingfield Playing Field Management Committee for community use.

10 Reports from

- 1 The Chair. This report was circulated before the meeting. (It can be read by following [this link](#) to the parish council's web pages.) This includes information about Wakelyns, and the annual parish meeting. The council finalised plans for this meeting. **Clerk and Cllr DW to make arrangements for the meeting.**
 - 2 District Councillor Hadingham. This report was circulated before the meeting. (It can be read by following [this link](#) to the parish council's web pages.)
 - 3 The clerk. This report was circulated previously can be read [here](#) on the council's web pages.
- 11 Babergh Mid Suffolk Local Plan Consultation It was agreed that **Cllrs DW and RT, along with the clerk, would complete the council's response.**
The meeting closed at 9.40pm.

Signed:



Chair

Date

16/5/23.

Date of council meeting:	Finance committee meeting on 20/04/2023	End of Year Statement
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Current account and instant access account statements were issued on 31/03/23

Current Account balance cf from statement no. 106 £5,983.33

Previously agreed payments not yet on statement
None

New payments to be authorised
None

£0.00

£0.00

New receipts to acknowledge
None

£0.00

£5,983.33

Instant Access Account balance bf from statement no. 92 £60,653.68

New receipts to acknowledge
None
New payments to be authorised
None

0.00

0.00

0.00

£60,653.68

Total in both accounts £66,637.01

Ringfenced reserves
Neighbourhood Watch
Playground
Fressingfield Good Neighbours Scheme
CIL
Fressingfield Community Fund

280.00
1,600.00
850.00
11,973.69
2,417.12

£17,120.81

Contingencies
Emergency
Assets (capital)
In-year

15,000.00
7,000.00
2,000.00

£24,000.00

Total 'set-aside' sum £41,121

Balance of available funds 31 March: £25,516.20

balance available at February reconciliation	29590.99
balance available at January reconciliation	19874.54
balance available at December reconciliation	31819.21
balance available at September reconciliation	40446.14
balance available at June reconciliation	26521.51
balance available at May reconciliation	30292.78
balance available at start of financial year	12973.27

NB Transfer from instant access account to current account to maintain current account balance close to £6,000 = £100

