



Fressingfield Parish Council

<https://fressingfield-pc.gov.uk/parish-council>

Minutes of the Annual Parish **Full Council Meeting** held on Tuesday 21st May 2024 at 7pm at Sancroft Hall

Present: Councillors Garry Deeks, Tom Lindsay, Stuart Balmer, Rachel Troughton, Hilary Day and DI Warne.

Also in Attendance: Steve Blackman-Cross, clerk to the council.

1. Cllr DW chaired the meeting and welcomed everyone.
2. Appointments (2)
 1. Election of new Chair for May 24 – May 25. Cllr DW, current Chair was nominated by RT and 2nd by HD, all in favour
 2. Election of Vice Chair. DW nominated RT and 2nd by GD, all in favour
3. The council received an apology for the absence from Cllr NS and CE. This was accepted.
4. To receive members' declarations of interest and requests for dispensations. None
5. To record details of any lobbying relating to agenda items – None
6. The public forum. There were 2 members of the public in attendance – 1 raised concern re the MSDC Call for Sites The other gave support for the review Chair acknowledged both.
7. Scoping exercise for review of the NDP. Andrea Long, NDP consultant gave an in-depth explanation of changes to the National Planning Policy Framework and the MSDC Joint Local Plan, which will mean changes are required in the NDP to ensure it is robust and fit for purpose. She explained other gaps in our NDP such as design codes and biodiversity. Andrea advised consultation would be required to better understand local needs and gather information. DW suggested forming a 'working group from a wide range of local residents. Monthly meetings would start in September. RT, proposed a review should be implemented, 2nd by HD, agreed by all, Recruitment to the working group would commence and this would be advertised through the website, noticeboards, sixth sense, Fress Express, and by emailing secretaries of local community groups. The Clerk will contact these groups. DW to collate responses.
8. Resolve the minutes of previous meetings are correct. All agreed.
9. Matters for the previous meetings (27/04/24 and 07/05/24) not covered elsewhere on this agenda. None
10. Appointments (2)

Approval of membership of committees and groups: finance committee, Planning committee:

 - 1 HD (Chair), GD, NS and TL for finance. Planning, (all councillors attend)
 - 2 To appoint a councillor to review the council's internal controls.
 - 3 RT nominated HD and 2nd GD
 - 4 GD to continue as Tree Warden
- 11 Finance
 1. Cllrs DW and RT confirmed the payment and income vouchers have been scrutinised and approve payments and receipts listed on the payment and receipt statement. All Agreed
 2. Cllrs RT and DW confirmed the balances on the bank statements match those on the reconciliation statement Proposed TL, 2nd HD, all agree
 3. Cllrs GD and TL accepted the bank reconciliation statement for April. All agreed
 4. To receive a report from the chair of the finance committee. None
 5. Receive a report from the responsible finance officer. Accepted
- 12 Reports from:
 1. The Chair – Use of scout minibus. Discussed. Cllr TL gave ideas on how the service might work. This requires further exploration and will be part of the NDP review in September.
 2. The Clerk -TPO Appeal update. There is a meeting to hear the appeal – to be held on 28/06/24, in Sancroft Hall. The council will be advised nearer the time, but this is an open meeting for all. MSDC, advised that parishes are advised when there have been any requests regarding a TPO, however, this is something that needs to be followed up by the Clerk.
 3. Overgrown Hedges and bushes/footpaths. The clerk has written to a local landowner in regard to maintaining and trimming overgrown bushes, especially along public footpaths. It is equally important that home and business owners maintain any overgrowing bushes, or hedges where it encroaches onto public verges or rights of way. This will be mentioned again in the next sixth sense publication.
 4. Planning Application Red House – Clerk has written to Senior Planning Officer at MSDC, advising that the council consider this proposal to be a material amendment with the 2 properties going from 3 to 4 bedrooms, a response is awaited.

Date of Meeting 21/05/2024

Clerk to the Council: Steve Blackman-Cross clerk@fressingfield-pc.gov.uk

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5. The PC have approved the purchase of a new projector screen
- 13 The agreed schedule of parish council meetings for 24-25 has been agreed with the councillors and will be posted on the notice boards and website.
- 14 Review and adoption of the following policies
 1. Standing Orders, Code of Conduct 24/25 SALC - Reviewed and Adopted
 2. Standing Orders NALC - Reviewed and Adopted
 3. S 137 Grants Application Policy - 24/25 Reviewed and Adopted
 4. Scheme of Temporary Delegation - This policy will be archived
- 15 Matters brought to the meeting:
 1. CIL - Comments and suggestions from villagers . Discussed
 2. Joint Local Plan - Draft Supplementary Planning Documents (SDP's) Response to drafted following meeting 4th June
 3. MSDC Ward Member for Fressingfield - Presented a brief report about the new food waste bins and Capital grants [Food waste collections for Babergh and Mid Suffolk residents from 2026.pdf](#)
- 16 The date of the next meeting of the parish council is 04th June 2024, 7pm at Sancroft Hall

Steve G Blackman-Cross

23 May 2024