



You are summoned to a meeting of Fressingfield Parish Council on Tuesday 18<sup>th</sup> March 2025 beginning at 7pm in Sancroft Hall.

**AGENDA**

- 1) Welcome from the chair (2m)
- 2) To receive reasons for absence and give approval for absences (3m)
- 3) To receive members' declarations of interest and requests for dispensation (2m)
- 4) To record details of any lobbying relating to agenda items (2m)
- 5) Public forum – councillors will hear questions or comments from the public on agenda items (15m)
- 6) District Councillor's report and questions (5m)
- 7) County Councillor- updates (5m)
- 8) Planning Applications:
  - A) [DC/25/00832|Works to trees in a conservation area - T1 - 1x Young Alder - Remove to ground level|Street Farm Barn Cratfield Road Fressingfield Eye Suffolk IP21 5QD](#)
  - B) [DC/25/00833|Notification of works to trees in a Conservation Area - T1 early semi mature Hornbeam - reduce in height from approximately 9.5m to 6m. T2 - early semi mature Hornbeam - remove to ground level to avoid any future conflict with buildings in close proximity.|Street Farm Cratfield Road Fressingfield Eye Suffolk IP21 5QD](#)

Feedback from Odour meeting Fennings Farm : RT/DW  
Feedback on planning application De Felbrigge ( DW)  
(20m)
- 9) To resolve the minutes of previous meetings are correct  
Full council minutes 18<sup>th</sup> February 2025 (2m)
- 10) Issues updated, not covered elsewhere in agenda:
  - Update on PFMC (SB)
  - Stradbroke CLT meeting (DW)
  - Annual Parish Meeting discussion & update (CEd, CE, HD)
  - Website progress (CEd)
  - Parish liaison meeting 10/03/25 with MSDC - Devolution (DW & CEd)
  - 2025/2026 meeting venue options (CEd)
  - Wakelyns update (DW)(30m)



11) Policy updates (CEd)

- GDPR + assoc. docs (10m)

12) Recruitment for new councillor/s – timing? All (5m)

13) NDP Steering Group Feedback (DW) (5m)

14) Chair's Report (DW) (5m)

15) Clerk's Probationary period (2m)

16) Clerk's Report (CEd) (5m)

17) Finance

- Cllrs to confirm that balances on the bank statements match those on the reconciliation statement – February 2025
- To accept the bank reconciliation statement - February 2025
- To approve payments and acknowledge receipts
- Report from the Chair of the Finance Committee
- To review and refine the council's internal controls of it's procedures
  - Statement of internal controls
  - Review of internal controls
  - Cllr RT commentary on review of internal controls
- 2025 Audit (AP)
- Garry Deeks Legacy Fund – currently The Fressingfield Community Fund (NS)

(30m)

18) Devolution (DW)

(5m)

19) Urgent items to be brought to this meeting :

20) Future items :

21) To confirm the dates of next meetings : Finance Committee 17<sup>h</sup> April – Chapel Arts Hall 10am, Annual Parish Meeting Tuesday 15<sup>th</sup> April 2025 7pm Baptist Church & Tuesday 6<sup>th</sup> May Full Council Meeting 7pm Sancroft Hall

22) To consider, whether, pursuant to Part 1 of Schedule 12A of the Local Government Act 1972, the public and press be excluded from the meeting due to the confidential nature of the business specified below

- To discuss the Street Lighting Contract

Thursday, 13 March 2025