



You are summoned to a hybrid meeting of Fressingfield Parish Council and Planning Committee on Tuesday 2nd April 2024 at 7pm in Sancroft Hall.

Agenda

- 1 The Chair's welcome *(estimated time 2mins)*
- 2 To receive apologies and give approval for absences
- 3 To receive members' declarations of interest and requests for dispensations
- 4 To record details of any lobbying relating to agenda items
- 5 The minutes of previous meetings: *(15m)*
 - 1 to resolve that the minutes of the hybrid meeting on 05/03/2024 are correct
 - 2 actions and progress since the last meeting not covered elsewhere in the agenda
 - a. sustainability forum on 17/02/2024
 - b. accessibility survey
 - c. meeting with district council officers on 28/03/2024
 - d. siting dog waste bin on Gules Green Lane
- 6 The Public Forum *(15m)*
- 7 To respond to planning applications: *(10m)*
 - 1 [DC/24/01117 Householder Application - Erection of close boarded fencing at Carrobelles, Laxfield Road, Fressingfield, IP21 5TD](#)
 - 2 [DC/24/01106 Householder Application - Construction of external thermal efficiency insulation boards. The Old Forge, New Street, Fressingfield. IP21 5PG](#)
- 8 Finance *(15m)*
 - 1 Cllrs HD and GD to confirm that the payment and receipt vouchers had been scrutinised
 - 2 to recommend the council approves payments and acknowledges the receipts listed on the payment and receipt statement
 - 3 to discuss the advice from the finance committee about the statements in section 1 of the annual governance and accountability return (AGAR). (Follow [this link](#) and scroll down to page 4 to read the statements.)
 - 4 to receive a report from the responsible financial officer
- 9 To discuss how to conduct a scoping exercise prior to any form of review of the neighbourhood development plan. *(20m)*
- 10 To discuss how to improve communication from the council to the parishioners *(15m)*
- 11 To consider reports from 1) the Chair of the council 2) the clerk *(10m)*
- 12 To review the council's co-option, grievance and disciplinary policies *(15m)*
- 13 Matters brought to the meeting *(5m)*
 - 1 to be discussed tonight (please notify the clerk asap)
 - 2 to be included on a future agenda
- 14 To confirm [the dates of the next meetings](#) *(5m)*