



You are summoned to a meeting of Fressingfield Parish Council on Thursday 25th April 2024 beginning at 7pm in Sancroft Hall.

Agenda

- 1 The Chair's welcome *(estimated time 2 mins)*
- 2 To receive apologies and give approval of reasons for any absences *(3m)*
- 3 To receive members' declarations of interest and requests for dispensations *(2m)*
- 4 To record details of any lobbying relating to agenda items *(2m)*
- 5 To resolve that the minutes of [a hybrid meeting](#) held on Tuesday 2nd April 2024 are correct *(3m)*
- 6 The public forum *(15m)*
- 7 Finance *(25m)*
 - 1 Cllrs DW and RT to confirm that the payment and income vouchers have been scrutinised
 - 2 To recommend the council approves payments and acknowledges the receipts listed on the payment and receipt statement.
 - 3 To receive a report from the Chair of the Finance Committee which includes:
 - a a recommendation that the council approves [the year in summary document](#)
 - b a recommendation that the council approves the end of year reconciliation statement
 - c a recommendation that the council approves [the Annual Governance and Return \(AGAR\) section 2](#)
 - d a recommendation that the council approves [the explanation of variances](#) associated with the AGAR section 2
 - e a recommendation that the council acknowledges [the community infrastructure levy report 2023-24](#)
 - f to revise the 2024-25 budget plan
- 8 To receive a report from the clerk *(10m)*
- 9 Matters brought to the meeting *(5m)*
 - 1 to be discussed tonight (please notify the clerk asap)
 - 2 to be included on a future agenda
- 10 To confirm the dates of next meetings: *(5m)*
 - 1 Planning Committee Tuesday 7th May (if needed)
 - 2 Annual Meeting of the Parish Council Tuesday 21st May

A. Parris

Sunday, 21 April 2024