



# Fressingfield Parish Council

<https://fressingfield-pc.gov.uk/parish-council>

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You are summoned to a meeting of Fressingfield Parish Council on Tuesday 21st May 2024 beginning at 7.00pm in Sancroft Hall.

This is the annual meeting of the parish council.

## Agenda

1. Chair's Welcome (1min)
2. Appointments (2)
  - 1 Election of new Chair for May 24-May 25
  - 2 Election of vice chair (5 mins)
3. To receive apologies and give approval for absences (1 min)
4. To receive declarations of interests and absences (1 min)
5. To record details of any lobbying relating to an agenda item (1 min)
6. The Public Forum (15 mins)
7. Scoping Exercise for Review of the NDP : discussion on ways forward. Supported by Consultant Andrea Long. (30 mins)
8. Resolve minutes of previous meetings are correct (3 mins)
9. Matters from these meetings not covered elsewhere on this agenda : (5 mins)
10. Appointments (2) (5 mins)
  - 1 Approval; of membership of committees and groups: finance committee, planning committee.
  - 2 To appoint a councillor to review the council's internal controls.
11. Finance (10 mins)
  - 1 Cllrs WP and CE to confirm that payment and income vouchers had been scrutinised
  - 2 To approve payments and acknowledge the receipts listed on the payment and receipt statement
  - 3 Cllrs RT and DW to confirm that balances on the bank statements match those on the reconciliation statement
  - 4 To accept the bank reconciliation statement for April
  - 5 To receive a report from the Chair of the finance committee
  - 6 To receive a report from the responsible finance officer

12. To Receive reports from: (10 mins)
- 1 The Chair – feedback required on possible use of Scout minibus
  - 2 The Clerk – TPO Appeal update – Trees behind School Lane
  - 3 Overgrown Hedges and bushes - Landowner
  - 4 Planning Application Red House – Letter of complaint to Philip Isbell regarding Material Amendment with 2 properties going from 3 to 4 bedrooms
  - 5 NPD – Section 6 Number 1 Long View
  - 6 Costs for a new projector screen and new printer. Share options with PC for approval
13. To agree the schedule of meetings for the 12 months from May 2025 to May 2025 (5 mins)
14. To Review and adopt the following policies : (10 mins)
- |                                    |      |
|------------------------------------|------|
| 1 Standing orders, Code of conduct | SALC |
| 2 Standing orders                  | NALC |
| 3 s137 Grant applications          | FPC  |
| 4 Scheme of delegation             | NALC |
15. Matters brought to meeting
16. The date of the next meeting of the parish council is 04<sup>th</sup> June 2024, 7pm at Sancroft Hall .

*Steve G Blackman-Cross*

Wednesday 15 May 2024