

**Fressingfield Neighbourhood Development Plan ( NDP) Review Steering Group**  
**DRAFT Minutes of Meeting**  
**29<sup>th</sup> April 2025 : 7.00-9.00**  
**Sancroft Hall**

**Attendees:** Sheena McCallum, (SM) Hilary Day, ( HD) Cindy Engel, (CE) Di Warne (DW), Sharon Wilson (SW) John Kelsall, (JK) Chris Mee ( CM) Sharon Lytton, ( SL) Nick Stolls (NS)

**Planning Consultant:** Andrea Long ( AL)

**Apologies:**

Item	Discussion and Decisions	Action
1. Welcome JK	JK welcomed everyone to the meeting. He thanked AL and her colleague for the swift turnaround on the data analysis from the survey.	
2. Apologies for Absence  Declaration of interests Lobbying	Sharon Lytton,  None  JK had received an email from a member of the public about the independence of survey analysis. Survey results have been collated by the Parish Council's Independent Consultant and her colleague and will be cross checked by CE who has professional experience in the field. JK to respond to the email on this basis.	
3. To resolve that the minutes of the meeting of 1 <sup>st</sup> April 2025 are correct JK	Agreed	
4. Any further comments on update of plan in response to legislative changes AL/All	To date no further comments have been received. AL reminded the group to forward any to her asap.	
5. Response to Household Survey Key points emerging. Consideration of accuracy of some comments. Discussion ALL	The group has received the analysis of the household survey. It was noted that a 36% response was good for a survey of this kind.. It was noted that a thank you to all participants had been put on the Parish Council website. . It appears from the results that no attempts at multiple survey returns had been attempted and therefore the numbering system has worked. In addition to the tickboxes, respondents had taken the time to provide comments and high proportion of these were thorough and thoughtful. The group went through the findings which have a	

	<p>summary statement for each question supported by the raw data. Some of the data is expressed in graphs and pie charts, some as written comments. The summary statements are not judgemental.</p> <p>The aim now is to double check the percentages which will be done by Dr Engel, experienced in research and data analysis. This double checking is good practice.</p> <p>The aim is to produce a summary overview which will sit alongside the full results. It is anticipated that these will be published on the Parish Council website on 15<sup>th</sup> May.</p>	
<p>6. Reply from Anglian Water and other energy providers DW/AL All Questions to raise</p>	<p>Anglian Water did not have the capacity to meet with the group but were prepared to answer any questions. The following questions have been put to Anglian Water:</p> <ol style="list-style-type: none"> <li>1. We would be grateful for clarification of how Fressingfield fits within the Drainage and Wastewater Management Plan (May 2023) produced by Anglian Water, and an outline of any specific measures proposed for the Fressingfield catchment.</li> <li>2. As part of our Neighbourhood Development Plan review we are seeking feedback on five sites that have been put forward by developers in response to Mid Suffolk District Council's call for sites. In accordance with Stage 1, items b) and c) of your guidance note 'Neighbourhood Planning and Anglian Water' we are requesting your feedback on the capacity and constraints associated with each of these five sites (see map attached). We would also welcome any comments you may have on the Red House Farm, New Street development which is only partially complete.</li> <li>3. We would appreciate an explanation of how Anglian Water assesses the capacity of the foul water drainage system when consulted on applications for development in Fressingfield. It is understood that Fressingfield has a closed waste water drainage system, with an unknown number of domestic surface water connections into this system that shouldn't exist and were made historically. It is also understood that as Anglian Water doesn't have details of these connections, it bases its assessment on the supposed capacity of the waste water drainage system alone.</li> <li>4. In light of point 3 above, could you please advise:</li> </ol>	

	<p>a) How Anglian Water can justify ignoring the surface water connections (assuming it does) given that they must have a significant effect on the capacity of the system?</p> <p>b) Are you able to make any estimation of the likely extent of these surface water connections?</p> <p>c) Are you aware of any precedent in terms of other settlements that have investigated and identified such connections?</p> <p>5. Can you confirm whether there are any particular measures Anglian Water might request that a housing developer put in place in situations where the wastewater drainage system is already at capacity?</p> <p>6. We have been made aware that the mapping of the wastewater drainage system is incomplete and/or inaccurate in places (for example, there is no accurate mapping for Victoria Terrace). Can you confirm if you have any plans to rectify this or how we can obtain this information?</p> <p>The group has asked for a response by the next meeting 3<sup>rd</sup> June. The answers will be made public.</p> <p>It was agreed that it would not be necessary to meet with Essex and Suffolk Water as they had answered our question on Bowers <i>"it's fairly rare that we tanker into Fressingfield and generally can keep up with demand. We also have a Suffolk Strategic scheme that's ongoing to ease demand issues by 2032."</i> They also sent through a detailed document explaining their position on supporting domestic water supply over non-domestic together with their water management plan.</p> <p>It was agreed to ask Locality if they have programmes to support water waste management.</p>	
7. Engaging younger residents – ways forwardSM All	The group had a detailed discussion about how to get the views of younger residents. It was agreed to produce some posters asking for their views to be placed around the village and specifically at the shop. SM suggested that some	<p><b>DS to send off questions to AW</b></p> <p><b>CE to ask Roger for help promote this.</b> <b>CE to produce poster</b></p>

	of the questions from the household survey could be used to provide some consistent data but additionally young people could be asked about what they would like to see happening in Fressingfield for younger people.	<b>AL to produce some appropriate questions.</b>
8. Review of Policies - focus of June meeting AL	At the meeting in June the working group will begin to consider new or amended policies. The first section to be looked at will be the housing section , potentially followed by infrastructure in due course.. This will all form part of the consultation later in the summer which will include all new and amended policies.	
9. Communication- Annual Parish Meeting ,Website, 6 Sense and social media  DW/CE /HD	<p>DW outlined the positive responses to the information about the NDP presented at the Annual Parish Meeting. The posters are going onto the Parish Council website.</p> <p>Updates about progress on the NDP are here in the minutes and put out on social media.</p> <p>Following the results of the survey and the concerns raised about infrastructure in the parish, It was agreed that the group would investigate these issues further and publish the findings once this has been completed. . This will include key elements such as school and medical centre capacity,questions answered by water companies and other infrastructure issues. This will be posted on the parish council website once information is gathered.</p>	
9 AOB	<p>There was a brief discussion about lack of public transport in the parish. JK will liaise with the County Councillor Henry Lloyd to identify any plans the county council have for rural transport.</p> <p>SMc will investigate the Flood Management processes at the county council.</p> <p>NS explained that the End of Year Grant Report had been completed and returned to Locality..</p>	<p><b>JK</b></p> <p><b>SMc</b></p>
Date of next Meeting: Tuesday 3 <sup>rd</sup> June	Sancroft Hall 7pm	

Meeting ended 8.15pm